

**Iowa Corrections Association
Board of Directors Meeting
February 4, 2021
Virtual Meeting**

Members Present: Emma Dedic, Ashley Lappe, Tenette Carlson, Sean Nelson, Lori Cook, Todd Roberts, Hailey Hatrick, Matt Miller, Janet Barrett, Kathy Khommanyvong, Alicia Caes, Amber Connelly

The meeting was called to order at 11:13 a.m.

November Meeting Minutes: These were emailed to board members previously. Janet moved to approve the minutes as written, 2nd by Sean. Motion carried.

Budget: Lori updated the board as to the financial standing of the Association. We are still receiving memberships, even through Covid. It was decided in the future due to confusion to refund any monies to members if conference is not held or to hold over to next conference.

Adam Carroll: Videotaped presentation should be coming. Once received Janet B. has agreed to put on ICA home page. 137 participants attended. Spring ICA is also looking into the possibility of including Adam Carroll as a presenter.

Gladys Alvarez: Trauma Informed Care-163 registered and 119 attended this morning. Will post to web site when it becomes available.

Training CEU's: THANK YOU Alicia for applying for CEU's and offering to those in attendance. Cost to ICA was only \$25. 12 certificates were awarded for AC and 12 so far have been requested for GA. It was decided at this point we won't be charging members for the 1 hour sessions for CEU's. It was discussed this could get expensive, but we want to encourage membership as well. We approved only offering CEU's for the live sessions as it would be difficult to prove attendance if we offer link only. In the future, FREE CEU's will be offered for ICA members only for the live sessions.

Co-Chair Review: Updates to liaisons and chairs was completed. (whomever has the updated list-please send out to all members)

Spring Conference: Covid concerns continue. April 1st is the deadline for the hotel. Todd will talk with Beth now and then closer to March 15 again. Janet will create a consumer confidence survey.

Awards: Emma reports awards are coming in. Due to lack of conference in the last year, there is some concern over memberships status of award winners and will need to be double checked. Additionally, memorials will be more than usual.

New Business:

Condolence Flowers: Will need to create guidelines to ensure continuity.

Upcoming Virtual Presentations: February 24, 2021 1:30-2:30 Amber Hoff on Self Care. Please send future speaker ideas to Todd. Janet agreed to put together release information.

Bylaws/Reviews: These were last updated in 2014. Janet has agreed to disseminate areas to each board member to work on and review. Janet has agreed to put it all back together.

Victims Service Award: There was an inquiry about renaming this award. The Board agreed to not change it at this time. It was suggested to instead promote the names of the awards for which the names are referenced.

Online Store: Alicia reports the online store is open. It was suggested to put a link on the web page with specific open and closed dates. Alicia will gather more information and get back to the board.

Fall Conference: Honey Creek Resort. Todd will reach out to Sarah and Tommy on the status of planning. Additionally, to seek out a hotel cutoff date.

Next meeting: March 22, 2021 to determine viability of spring conference.

Motion to adjourn by Alicia, 2nd by Ashley, MC.

Respectfully submitted,

Tenette Carlson