

**Iowa Corrections Association
Board of Directors Meeting
May 14th, 2021
Arrowwood Okoboji/Zoom Meeting**

Members Present: Ashley Lappe, Tenette Carlson, Sean Nelson, Lori Cook, Todd Roberts, Matt Miller, Janet Barrett, Kathy Khommanyvong, Alicia Caes, Amber Connelly, Jamey Beltman, Terra Barrett,

The meeting was called to order at 10:02 a.m.

February Meeting Minutes: These were emailed to board members previously. Janet moved to approve the minutes as written, 2nd by Alicia. Motion carried.

Treasurers Report: Lori updated the board as to the financial standing of the Association. She has previously sent out an email with the quarterly information. Janet continues to send out email reminders for membership. Membership will be critical for award winner's eligibility. Balance totaling all accounts as of 3/31/21-\$30,715.80. Brief discussion regarding the need to look at investment options. Please bring ideas to next board meeting. The more recent financials will be emailed under separate cover.

Old Business:

Virtual Trainings: Discussed the success of the virtual trainings that were offered. It was agreed that a summer series should be offered leading up to fall conference. We would like to begin in July. Agreed to 1 hour in length. HH is out of the office until August, so it was agreed Todd and Kathy K will initiate scheduling the trainings. Send any ideas of speakers to them.

Committees and Co-chairs: It was agreed to realign these committees following fall conference elections.

Condolence Flowers: Agreed to discontinue this practice.

Bylaws/Reviews: Several committee members need to submit their input. Please forward to Janet ASAP.

New Business:

Fall Conference: Jamey and Terra provided the latest details regarding the conference September 29, 30 and October 1st. \$79 room rate has been secured. Cutoff date is June 27th-90 days out. Room blocks will also be reviewed at that time. We are not financially tied to the room blocks, as is often the practice. 30 days out they will need a meal count, with 10 days out being final count. Box lunches will be provided instead of buffet.

Hospitality room will be able to provide drinks/snacks. ICA Board can provide to the room as well. Janet offered securing donations of pork loins. All institutions and local RCF's need to be contacted for donations. Banquet will continue to be on Thursday night and will be quite lengthy with 2 years of memorials and awards. *Start time will be moved up. There will be 2 training tracks offered to allow further distancing. Sarah Fude-Huisman will be offering a self-care painting outing. Will likely add to registration form. Other activities may include the Queen, golf outing (Wednesday?) Looking for Wednesday and Friday speakers. Janet agreed to send out email blast regarding the Conference.

Upcoming conferences: Spring 2022-Waterloo-Isle
Fall 2022-Honey Creek
Spring 2023-Cedar Rapids
Fall 2023-ICA Board-Polk?

Next meeting: August 6th, Central Office at 10am.

Motion to adjourn by Janet, 2nd by Lori, MC.

Respectfully submitted,

Tenette Carlson