

**Iowa Corrections Association
Board of Directors Meeting
August 7, 2020
Central Office, Des Moines**

Members Present: Janet Barrett , Tenette Carlson, Sean Nelson, Lori Cook, Todd Roberts
On Phone: Kathy Khommanyvong, Ryan Gustafson, Tiffany Miller, Jason Hute
Phone Guests: Hailey Hatrick, Matt Miller

The meeting was called to order at 9:02 a.m.

February Meeting Minutes: These were emailed to board members previously. Janet moved to approve the minutes as written, 2nd by Lori. Motion carried.

Fall Conference Update: After discussion with Director Skinner, it was decided to cancel Fall Conference for Cedar Rapids. Hailey and Matt provided the board with hotel update. They feel as the hotel is becoming frustrated with our uncertain dates. At this point it appears to be fiscally responsible to request our deposit (\$1883) back. Hoping to renegotiate with the Marriott in CR for Fall of 2022. Updates will need to be made to the website, scholarship, elections and an email to all members. Fall 2021 will be planned at Honeycreek in Moravia.

Spring ICA 2021: Arrowwood Okoboji

Scholarships: It was decided to offer scholarships from 9/1-9/30 and then draw the winners on 10/15. Applications will go to Hailey. There will be 2 scholarships-1 to member and 1 to member child totaling \$250 each.

Elections: The board agrees these will be handled online. Janet will work with Whitney and Leann to assist with getting the information on the website. Elections will be open 9/1-9/30 with decisions posted by 10/15.

Women's Conference: After discussion with Director Skinner, it was decided to off the conference virtually and at no cost to our members. Todd will reach out to Julie. Tech assistance and possible tech needs were offered from Director Skinner from Central Office. May even look at conference being held in October if virtual needs can't be met by the end of September.

Treasurer Report: See attached. Annual Audit was held and no deficiencies noted. Continued discussions regarding Fidelity Investments. It was agreed more information is needed. We will review again in November.

Budget Requests: All were status quo, except for MIC committee. It was approved for \$500 instead of 2,000 due to inability to hold conferences this year. Motion to approve requests-Janet, 2nd by Todd, MC.

Committee Chairs/Liaisons: Emma will need a cochair. Tenette will reach out to her. (Emma is working on a new cochair, but she has also mentioned stepping down.)

Ryan has the ICA backdrop. He will get to Kelly Overton/publicity.

Committees:

Merchandise: Once confirmed, online store will also be open until 9/30.

New Business: none

Director Skinner joined our meeting. We discussed freely the idea of conferences and the support of Central Office. Again she offered both visual and audio support to ICA.

Next meeting: November 6, 2020 Central Office

Respectfully submitted,

Tenette Carlson

Attachment:

Financials
Budget Requests