

**Iowa Corrections Association
Board of Directors Meeting
May 17, 2023
Hilton Double Tree, Cedar Rapids, Iowa**

Members Present: Ashley Lappe, Tenette Carlson, Amber Connelly, Hailey Hatrick, Amanda Stewart, Matt Miller, Chad Mackie, Janet Barret, Jill Benz

Members absent: Jodee Glover, Mike Heinricy

Guests: Jason Hute

The meeting was called to order at 10:26 a.m.

Treasurer's Report: See attached documentation. Janet motioned to approve, Matt 2nd, motion carried. All accounts have been moved to Dupaco.

Secretary Report: Minutes were emailed after last meeting at Central Office. Janet motioned to approve, Matt 2nd, motion carried.

Spring Conference: All prepared and ready to go. Speaker gifts, 25 for 25, 6 for 6 ICA registration, Banquet, Kernels game-Tenette and Janet will assist with check in and Alicia will assist with square. Amanda will load buses at hotel.

Investments: Total funds are around \$35,000. It was moved by Janet to invest \$10,000 2nd by Amber, motion carried. Hailey will initiate the transfer to mutual funds.

New Business:

Committee Liaisons: Please ensure you are reaching out to your committees to ensure they are getting the support they need from the board. ALSO, are they still interested in that position? Agreed to wait to make changes in July/August Board meeting to add new members.

IPI Clothing vendor/merch: Agreed that IPI is supportive to ICA. We will plan to visit the store in DSM and visit in person in August.

Fundraising Ideas: The memorial fund is separate and should be kept separate as not to accurate accounting with funds. We will address balance in the Fall.

Donation Tips: Most major companies require 90 days out from an event. Keep that time line for Fall and for future cochairs.

Speakers: Only paid speaker for this Conference of Vasquez for \$1200.

Fall Conference DSM October 25-27 Downtown Marriott: Speaker ideas are being formulated. See the google drive Janet has prepared. NOTE: at February board meeting, we agreed to increase nonmember conference rate to \$150.

Spring Conference IC 2024: Jason Hute was present to update Board on planning. Will likely be Hilton Garden (note this has now changed due to conflict with dates). Contract needs to be signed by 7/31/23. Cost is \$124 night. Co chair will likely be Larry Hingten. May 15-17, 2024.

Training: From February Board meeting-Mike H. admits to dropping the ball on NIC Leadership Training. He will follow up.

NEXT Board meeting: August 3, 10am Central office. IPI trip as well.

Motion to adjourn-Matt 2nd Chad MC. 11:12 am.

Respectfully submitted,

Tenette Carlson

Attachments:

ICAFY22income

ICAFY22month

ICAFY22CC

FY23UBItreasurereport

Dupaco Accounting Statement - New account as of August 2022

Month	Starting Balance	income	expenditures	ending balance	
August, 2022	\$10,000.00	\$0.00	\$0.00	\$10,000.00	
September, 2022	\$10,000.00	\$2,970.00	\$4,657.46	\$8,312.54	
October, 2022	\$8,312.54	\$18,605.00	\$2,030.90	\$24,886.64	
November, 2022	\$24,886.64	\$60.00	\$10,270.61	\$14,676.03	
December, 2022	\$14,676.03	\$30.00	\$202.32	\$14,503.71	
January, 2023	\$14,503.71	\$300.00	\$1,304.60	\$13,499.11	
February, 2023	\$13,499.11	\$2,052.35	\$70.57	\$15,480.89	
March, 2023	\$15,480.89	\$10,064.71	\$472.24	\$25,073.36	
April, 2023	\$25,073.36	\$6,409.60	\$2,260.67	\$29,222.29	
May, 2023	\$29,222.29	\$2,202.35	\$9,220.52	\$22,204.12	Outstanding w/d: \$225.00
					Outstanding deposit: \$60
		\$42,694.01	\$30,489.89	\$22,204.12	
Savings Account	8/24/2022		\$13,981.00		
	9/30/2022	\$2.44	\$13,983.44		
	12/31/2023	\$5.28	\$13,988.72		
	3/8/2023	\$6.56	\$11,402.64		
	5/15/2023		\$11,402.64	\$11,402.64	Balance on 5/15/2023
Checking Account	10,000.00	42,694.01	22,146.35	22,204.12	current checking balance

July 1, 2022 - January 30, 2023

Checking - UBI

Beginning Balance **8,726.96**

Deposits **37,028.34**

Expenses **41,515.29**

Ending Checking 4,240.01

check to hailey -4,240.01

ending balance 0.00

UBI checking account closed 1/2023 - moved all monies to Dupaco account

Savings - UBI

beginning balance **23,984.29**

interest accrued **0.00**

transferred to checking 7/2022 **-23984.29**

transferred to checking 7/2022

ending balance \$0.00

closed account 8/1/2022
